

## *If you need to surrender a dog or cat:*

PLEASE NOTE: Any intake of animals, must have prior consent by a board member before being admitted to the shelter. Instead of just bringing the animal to the shelter, please call first so we can advise you of the proper procedure.

#1 Email Star of the North [adoptions@starnorth.org](mailto:adoptions@starnorth.org) with the following information and a good digital photo if possible:

What county do you live in?  
Your Name?  
Your Phone?  
Your address?  
Type of Animal?  
Breed or Color?  
Size?  
Male or Female?  
Fixed or Intact?  
Up to date on shots?  
Up to date on rabies?  
Anything else you can tell us about the animal?  
Why do you need to surrender this animal?  
Any behavior/medical Issues?  
Do you have a firm date that you need to surrender this animal by?

#2 A volunteer will email or call you back with an approximate date that your animal can be admitted to the shelter and a BMA number that you will need in order to show that you have been approved.

#3 A small donation is requested with every animal that is surrender to help cover just a small portion of the medical/care fees that it takes to find a new home

for your animal. Cats are \$25 and dogs are \$50. If you cannot afford this surrender fee, please state in your email why and we will look at these on a case by case basis.